

HA  
Approved  
By the Board  
on 18.09.19.  
CDD

## Amended Table of Authority at the 101<sup>st</sup> Board Meeting

ToA until 18 Sept 2019				Amended ToA on 18 Sept 2019			
Sl#	Items	Approval Authority	Remarks	Sl#	Items	Approval Authority	Remarks
<b>2 Staff Requisition</b>							
2.3	- Short term staff	DFA	Based on recommendation of concerned Director and EMT.	2.3	- Short term staff	ED/DED	Based on recommendation of concerned Director and DFA, EMT if applicable
2.4	- Service staff	DFA		2.4	- Service staff	ED/DED	
						- Consultant	
<b>3 Short-listing of applications for job</b>							
			Final short listing should be done by at least two relevant staff at a level higher than the position.		- Final short listing of Service staff	Manager	Final short listing should be done by at least two relevant staff at a level higher than the position; If available
					- Final shortlisting for short term contractual staff	Supervisor	
					- Final shortlisting for short term contractual staff at CCC	CCC recruitment committee	
					- Consultant	DED/Concerned Director	
<b>4 Examination of script of written test</b>							
4.3	- Candidates for Deputy Manager level	Three Senior Managers	For technical position concerned Senior Manager plus two externals will examine the script.	4.3	- Candidates for up to Deputy Manager level	Three Senior Managers	For technical position concerned Senior Manager plus two externals will examine

